



Staff Training Week, Central Library of Charles University, 2025

Training Programme, October 20-24

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Monday, 20 October

Time	Place	Agenda	Lector(s) / Presenter(s) / Guide(s)
10:00-11:00	Rectorate <i>Ovocný trh 560/5, Prague I</i>	Welcoming; Introduction to the Central Library, university and library system at CUNI	Petr Urválek , Head of the Central Library Director's Office, email: petr.urvalek@ruk.cuni.cz
11:00-11:15		<i>Coffee break</i>	
11:15-12:15	Rectorate <i>Ovocný trh 560/5, Prague I</i>	Participants' introduction presentations	All participants
12:30-13:30	Rectorate <i>Ovocný trh 560/5, Prague I</i>	A short excursion around the oldest parts of rectorate	
13:30-14:30		² <i>Refreshment in Kampus Hybernská</i>	
15:00-16:00	Old Town <i>Celetná 563/22</i>	A short tour across several highlights in the Old Town.	Pragolem tours , email: pragolemtours@gmail.com

¹ We will meet in front of the Karolinum building at 9:50. [Karolinum](#) is located near the subway station [Můstek](#) or the tram/subway station [Náměstí republiky](#).

² Refreshment in café in the multifunctional university/city complex [Kampus Hybernská](#). The refreshment here isn't covered by the registration fee.



Tuesday, 21 October

Time	Place	Agenda	Lector(s) / Presenter(s) / Guide(s)
10:00-12:00	³ Central Library <i>José Martího 407/2, Prague 6</i>	Separated discussions with the Central Library's departments according to your preferences	Central Librarian System Department, email: admin-alma@cuni.cz E-learning Support Centre, email: e-learning@ruk.cuni.cz eResources Department, email: admin-eiz@cuni.cz Open Science Support Centre, email: openscience@cuni.cz Digitization and Repositories Department, email: admin-repozitar@cuni.cz
12:00-13:00		⁴ <i>Lunch + transport together to the Faculty of Education Library</i>	
13:15-14:00	Faculty of Education <i>Celetná 597/13, Prague 1</i>	Excursion to the Language Study Room in the Library of the Faculty of Education	Zuzana Vrbová , book loans, catalogization, library, email: zuzana.vrbova@pedf.cuni.cz
14:15-15:15	National Library <i>Mariánské nám. 190/5, Prague 1</i>	Excursion to the National Library	Dominika Pavčík Borbélyová , email: Dominika.PavcikBorbelyova@nkp.cz

³ The [Central Library](#) is located in the Krystal center. The nearest subway station is [Nádraží Veleslavín](#), the nearest tram station is [Nad Džbánem](#). We will meet in inside the building in the lobby at 9:50.

⁴ A cold lunch will be served in the Central Library. Lunch is covered by the registration fee. Then we will move together to the [Faculty of Education Language Study Room](#).



Wednesday, 22 October

Time	Place	Agenda	Lector(s) / Presenter(s) / Guide(s)
10:00-13:00	⁵ Faculty of Science, Albertov 2038/6, Prague 2	Guided tour to the chosen libraries of the Faculty of Science	Radka Lukášová , Administrator of faculty electronic information resources, faculty Coordinator of Open Access, email: radka.lukasova@natur.cuni.cz
Meanwhile		⁶ <i>Lunch in the legendary student's club „Mrtvá ryba“</i>	

⁵ The [Faculty of Science](#) is located near the tram station [Albertov](#), beside the First Faculty of Medicine. We will meet in front of the faculty, and then we'll be guided around most of the places by colleague Lukášová.

⁶ We suggest having lunch together in the [popular students' club](#) so you can also experience the university from another perspective. Lunch isn't covered by the registration fee.



Thursday, 23 October

Time	Place	Agenda	Lector(s) / Presenter(s) / Guide(s)
10:00-12:00	⁷ Faculty of Social Sciences, <i>U Kříže 8, Prague 5</i>	Excursion to the Library of the Faculty of Social Sciences	Radka Suchyňová , secretary, acquisition, email: radka.suchynova@fsv.cuni.cz
		⁸ <i>Individual programme</i>	
17:00-19:00	Strahov Monastery, <i>Strahovské nádvoří 132/I, Prague I</i>	Guided excursion to the Library of Strahov Monastery	Ambrož Šámal , Head of the Strahov Library, email: ambroz.samal@strahovskyclaster.cz
19:30-?	U Glaubiců, <i>Malostranské náměstí 266/5, Prague I</i>	Unformal meeting	

⁷ The [Faculty of Social Sciences Library](#) is located near the [subway station Jinonice](#) or the so-called [bus stop](#). We will meet in front of the main entrance at 9:50.

⁸ After the excursion to the FSS Library, the programme has a longer pause. How you spend your time is up to you. At 16:50, we will meet again in front of the main gate to the [Strahov Monastery complex](#). Then, we will move together to the restaurant „[U Glaubiců](#)“.



Friday, 24 October

Time	Place	Agenda	Lector(s) / Presenter(s) / Guide(s)
10:00-11:00	⁹ Faculty of Humanities, Pátkova 2137/5, Prague 8	Visiting the new building and the library of the Faculty of Humanities	Miriam Vojtíšková , eResources, web, faculty Coordinator of Open Access, email: miriam.vojtiskova@fhs.cuni.cz
		¹⁰ Optional: We will end the training near some beautiful places, such as Prague Zoo, Prague Botanical Garden, and Troja Châtteu. We can recommend you visit one of them.	

⁹ The [Faculty of Humanities](#) has its seat near the bus stop [Pelc Tyrolka](#). We will meet here around 9:50. Please be careful: every bus stop in Prague is on request, so you need to press the stop button when you are going to get off before your stop.

¹⁰ [Prague ZOO](#), [Prague Botanical Garden](#), [Troja Châtteu](#).